

# TRAVEL APPROVAL FORM

Department: Extension Office

Event Name: 2026 Roundup Camp

Location: College Station, TX

Event Dates: 06/01/2026 - 06/04/2026

Purpose:  Required Continuing Education/Certification  
 Job Training  
 Other: \_\_\_\_\_

**Name of Attendees:**

Kristen Clark                      LeAnne Pollock

Cassandra Mavis                      \_\_\_\_\_

\_\_\_\_\_

**Court Decision:**  
This section to be completed by County Judge's Office



5.26.2026

**Required Documents Checklist:**

**\*\* Same-Day Travel - Commissioners Court Approval is not required \*\***


**Overnight Travel**

- Travel Approval Form
- Registration Information or Confirmation *(Invoice attached)*
- Itinerary, Agenda, or Breakdown
- Hotel Information, Confirmation, or Hotel Reservation Request Form

**For Out of State Travel, please also include:**

- Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head:



## Texas 4-H Youth Program

Payable to: Texas A&M AgriLife Extension  
2473 TAMU  
College Station, TX 77843

## INVOICE

**INVOICE #** 656322  
**INVOICE DATE** 05/13/2026  
**STATUS** Draft

### BILL TO

Johnson County  
, 77843

DESCRIPTION	QTY	PRICE	TOTAL
Johnson: 2026 Texas 4-H Roundup: Cassandra Mavis	1	\$75.00	\$75.00
Johnson: 2026 Texas 4-H Roundup: LeAnne Pollock	1	\$75.00	\$75.00
Johnson: 2026 Texas 4-H Roundup: Kristen Clark	1	\$75.00	\$75.00
<b>TOTAL</b>			<b>\$225.00</b>

Recorded Member Name:

Recorded Parent/Guardian:

Recorded Manager:

Date of Consent:

# SCHEDULE OF EVENTS

Detailed schedule with time/locations of contest will be announced in April prior to registration opening. In general, all contests begin in the morning. The day that various contests will be held is noted below.

**Youth MAY NOT participate in more than one contest in a day!!**

Monday, June 1	Tuesday, June 2	Wednesday, June 3	Thursday, June 4
<b>REGISTRATION</b>			
1 PM - 7 PM	7 AM - 7 PM	7 AM - 7 PM	7 AM - 7 PM
COLLEGE CAREER FAIR	<b>ASSEMBLY</b>		
2 PM - 5 PM	7 PM - 9 PM	7 PM - 9 PM	7 PM - 9 PM
AT-LARGE ELECTIONS KICKOFF EVENT ACTIVITIES 5:30 PM - 10:00 PM	<b>POST ASSEMBLY EVENT</b>		
	9:30 PM - 11 PM	9:30 PM - 11 : PM	9:30 PM - 11 PM
<b>CONTESTS</b>			
<p><b>Indoor Rifle will be held Friday, May 29 - Sunday, May 31, 2026. Location TBD</b></p>	<ul style="list-style-type: none"> <li>•Agricultural Product Identification **</li> <li>• Archery **</li> <li>• Livestock Quiz Bowl</li> <li>• Fashion Show</li> <li>• Food Show</li> <li>• Horse Quiz Bowl</li> <li>• Leaders 4 Life Skill-athon</li> <li>• Livestock Skillathon **</li> <li>• Family Community Health Quiz Bowl</li> <li>• Photography Judging**</li> <li>• Range &amp; Pasture Grass Identification**</li> <li>• Robotics Challenge **</li> </ul>	<ul style="list-style-type: none"> <li>• Entomology Identification**</li> <li>• Consumer Decision Making</li> <li>• Food Challenge</li> <li>• Horse Judging</li> <li>• Invitational Meat Judging and Identification **</li> <li>• Qualifying Livestock Judging</li> <li>• Qualifying Meat Judging and Identification</li> <li>• Range Evaluation**</li> <li>• 4-H Talent Showcase</li> <li>• Choreographed Routines</li> <li>• Variety Show</li> <li>•Musical / Instrumental</li> <li>• Vocal</li> <li>• Soil Judging**</li> <li>• Combined contest Wool &amp; Mohair Judging and Evaluation**</li> </ul>	<ul style="list-style-type: none"> <li>• Ag &amp; Natural Resources *</li> <li>• Animal Science *</li> <li>• Beef *</li> <li>• Science Fair **</li> <li>• Duds to Dazzle</li> <li>• Duds to Dazzle Solo Showcase</li> <li>• Family &amp; Consumer Education (FCH) *</li> <li>• Health &amp; Wellness *</li> <li>• Healthy Lifestyles **</li> <li>• Hippology **</li> <li>• Horse *</li> <li>• Invitational Livestock Judging **</li> <li>• Open *</li> <li>• Poultry Judging **</li> <li>• Promote 4-H*</li> <li>• Public Speaking</li> <li>• Safety and Injury Prevention *</li> <li>• Sheep &amp; Goat *</li> <li>• Swine *</li> <li>• STEM *</li> <li>• 4-H Talent Showcase</li> <li>•4-H Skit</li> <li>•Poetry/Prose</li> <li>•Solo / Band Performance</li> <li>• Veterinary Science Skillathon **</li> <li>•Wildlife Challenge**</li> </ul>

\* Educational Presentations    \*\* Invitational Contests

Visit the Texas 4-H Roundup page at <http://texas4-h.tamu.edu/events/roundup/> for specific guidelines for each contest



SIGN IN | Silver Elite

Kristen, your reservation is confirmed!  
Confirmation #49226475



Holiday Inn Express & Suites Bryan - College Station

Address: 3041 Plaza Centre Court,  
Bryan, TX 77802 United States

Front Desk: [19797034774](tel:19797034774)

Email: [hiexpressbryan@gmail.com](mailto:hiexpressbryan@gmail.com)

Dates 1 Jun 2026 - 4 Jun 2026  
Check in 3:00 pm / Check out 12:00 pm

Reservation

1 Room, 1 Adult

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Room details 1 King Standard Walk In Shower

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Rate State Government-us

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Summary of charges

3 nights stay 330.00 USD

Taxes 51.99 USD

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**\*Total charges 381.99 USD**

[Modify or cancel reservation](#)

**Cancellation Policy:** Canceling your reservation before 6:00 PM (local hotel time) on Sunday, 31 May, 2026 will result in no charge. Canceling your reservation after 6:00 PM (local hotel time) on 31 May, 2026, or failing to show, will result in a charge equal to the first night's stay per room to your credit card or other guaranteed payment method. Taxes may apply. Failing to call or show before check-out time after the first night of a reservation will result in cancellation of the remainder of your reservation.



Estimated points to be earned

**3,960**

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[View your account](#)

## Complete your trip



**Manage stay requests**

Room on higher floor, extra pillows...

[Set preferences](#)

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Confirmation: #16600909



## Hyatt Place College Station

Hyatt Place Award Category 2

📍 1100 University Dr E, College Station, Texas 77840, United States

📞 +1 979 846 9800

📌 GOVERNMENT RATE AVL for US Govt employees only with active US Govt I D at check-in. Government employee must be traveling on Government business during time of stay. 1RM per Govt employee For State Government employees sell the GSDS Rate Plan when available Up to 2 rooms under one name at booking However, at check-in one valid ID required per room.

### Guest Details

Leanne Pollock

🛏️ Two Queen Beds (with sofa bed)

📍 2026 State 4H...

★ Special Rate: G-4HR6

Guests	1 Adult
Check-in	Mon, Jun 1, 2026, 03:00 PM
Checkout	Thu, Jun 4, 2026, 12:00 PM

### Price Summary

Total Cost Per Room\* **\$381.98**

3 Night Stay **\$330.00**

Mon, Jun 1 **\$110.00**

Tue, Jun 2 **\$110.00**

Wed, Jun 3 **\$110.00**

Taxes & Fees **\$51.98**

State tax **\$19.80**

Occupancy tax **\$9.08**

City tax **\$23.10**

\*Changes in taxes or fees will affect the total price.

### Special Requests

#### Additional Beds

No special requests added.

#### Room Requests

No special requests added.

#### Smoking Preference

All guest rooms are nonsmoking.

#### Bed Preference

No special requests added.

#### Accessibility

No special requests added.

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